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## Activate Advantage

Total Minutes **169**

### New Clients > Implementing Advantage

5

Course ID	Course Name	Course Description	Minutes
AA_410 <a href="#">(Take Course Now!)</a>	Activate: New Client Onboarding	Republished: 6/16/2023 - This course is an overview of the self-paced eLearning tool for Advantage clients who want a quick and comprehensive implementation.	5

### Established Clients > Onboarding New Staff

3

Course ID	Course Name	Course Description	Minutes
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SDE_155 <a href="#">(Take Course Now!)</a>	Activate: To Onboard New Staff	Republished: 11/11/2022 - Activate Advantage offers an interactive format that is effective for onboarding new staff or as a refresher for all users.	3
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## Admin/Setup

74

Course ID	Course Name	Course Description	Minutes
AA_306 <a href="#">(Take Course Now!)</a>	Activate: General Table Setup	Republished: 7/28/2023 - This course teaches Administrators and Management staff the basics of General Table Setup.	18
AA_408_2 <a href="#">(Take Course Now!)</a>	Activate: System & Financial Table Setup	Published: 11/29/2023 - Learn about System Setup default efficiencies and Financial Tables in this Activate Advantage course.	23
AA_308 <a href="#">(Take Course Now!)</a>	Activate: System and Financial Table Setup	Republished: 6/1/2022 - Learn about System Setup default efficiencies and Financial Tables in this Activate with Advantage course.	23

AA_311 <a href="#">(Take Course Now!)</a>	Activate: Appointment Setup	★ Republished: 1/15/2024 - This course teaches Clients how to setup and manage Appointment-related Tables. - Length: 10 Minutes	10
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## Functionality

87

Course ID	Course Name	Course Description	Minutes
AA_321 <a href="#">(Take Course Now!)</a>	Activate: Patient Services & Demographics	Republished: 8/15/2023 - This course introduces Patient Demographics features. Upon completion, attendees will be able to create and search for a patient record, add insurance information and much more.	25
AA_316 <a href="#">(Take Course Now!)</a>	Activate: Appointment Scheduling	Republished: 8/15/2023 - This course teaches attendees the basics of Appointment Scheduling: Scheduling, Re-scheduling and Canceling Appointments.	7
AA_221_PV <a href="#">(Take Course Now!)</a>	Activate: EHR Basics for Addiction & Psych	Republished: 11/29/2023 - This course introduces features related to EHR documentation and functionality. Topics include layouts, icons, shortcuts and government compliance.	21

AA\_326

[\(Take Course Now!\)](#)

Activate: Insurance & Ledger Basics

Republished: 7/28/2023 - This course teaches Insurance and Ledger Basics.

24

AA\_231\_2

[\(Take Course Now!\)](#)

Activate: Miscellaneous Inventory

★ Republished: 12/22/2023 - Learn the basics of Inventory Setup, including how to update and maintain the Vendors table and how to add stock items to the Inventory Database.

10